

Commissary in Chief's Office,

25 Nov 1816

Sir,

The present state of Affairs having rendered it necessary to dispense with the Services of a considerable Number of Clerks in the Commissariat, I have to acquaint you that you have ceased to be borne on the Establishment of this Department from the *Twenty fourth Instant*;

At the same time that I convey to you this intimation, I have the satisfaction to acquaint you, that in consideration of your good Conduct, during the period of *Two years & six Months*, viz. *from 25 May, 1814 to 24 Nov. 1816* (no representation of a contrary Nature having been made to me from those under whom you have served abroad) the Lords Commissioners of His Majesty's Treasury have been pleased to authorize me to allow you, upon the recommendation of *General Robinson*, a gratuity of *Eight* months pay, which will accordingly be paid to you under his directions.

In

Wm Robert Moore

Com. Clerk

27d

In the event of your return to this Department at any future period, the abovementioned term of Service, which is recorded in the Books of this Office, will be admitted in the consideration of any Claims to preferment which may arise out of any future Services that you may perform as a Member of the Commissariat.

It is however to be clearly understood, that in the case of your being re-employed in this Department previously to the termination of the period for which you receive a gratuity, you will not be entitled to further pay until the expiration of that term.

I am,

Sir,

Your obedient Servant,

J. Morris
Comptroller in Chief

Chief